

# Technical Riparian Buffer Checklist

- Initial site visit
- If landowner is a farmer who cooperates with FSA, have farmer initiate HEL & wetland determination
- Site visit to collect info. for design & get landowner input on:
  - planting location(s)
  - species selection
  - seedling size (augered vs. shoveled holes)
  - planting density
- Design Phase PA One-Call and mark site with white flags (required at least 10 working days, but no more than 90 working days, prior to final design approval)
- Complete design\*
- Calculate cost estimate\*
- Staged before/pre-con pictures
- Signatures
  - cooperator agreement
  - landowner agreement-see grant requirements
- Apply for grant funding
- Order plants & shelters
- Verify that contractor completes Construction Phase PA One-Call w/utility markings (required at least 3 working days, but no more than 10 working days, prior to excavation)
- Schedule planting date & rain date
- Flag holes
- Schedule hole augering
- Schedule plant delivery
- Place plants & tubes by holes
- Find volunteers
- Find equipment to borrow (shovels, mallets, planting bars, rebar, wheelbarrows, etc.)
- Find skilled group leaders
- Find skilled person to do planting & tube install demonstrations if needed
- Get landowner & contractor signatures for certification documents
- Collect receipts and complete reimbursement process
- Staged after/post-con pictures
- Maintenance during initial 3-5 years

\*Task typically outsourced